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November 22, 2021

**BY EMAIL**

Mr. Jeff DiRosa, Superintendent  
Mancelona Public Schools  
112 St. John's Street  
Mancelona MI 49659

Re: Title IX Final Ruling Training

Dear Mr. DiRosa:

This letter certifies that you, Tina Frolo, Elementary Principal; Larry Rager, Middle School Principal; Trent Naumcheff, High School Principal; Ben Tarbutton, Athletic Director; and Melanie Griffore, Elementary Guidance, were present at a Title IX Final Rule training session on Monday, November 22, 2021. The training focused on the Final Rule changes to Title IX, which went into effect on August 14, 2020. The training covered the definition of "sexual harassment" in the Title IX Final Rule, the scope of the District's educational program or activity, requirements of the District's Title IX Grievance Procedure, how to conduct an investigation under the District's Title IX Grievance Procedure, documents required during a Title IX investigation, and other equitable investigation and grievance procedure requirements, including avoiding prejudgment on the facts at issue, conflicts of interest and bias.

This letter should be kept in the FOIA Coordinator's file and/or Title IX Coordinator's file to ensure training compliance under the Title IX Final Rule. The attached Title IX Final Rule Training PowerPoint can also be posted on the Districts' website to ensure compliance with the Title IX Final Rule.

Thank you very much for providing this learning opportunity for the District's Administrators and for inviting us to participate in it.

Sincerely,

CLARK HILL PLC

A handwritten signature in black ink that reads 'Kara T. Rozin'.

Kara T. Rozin

KTR:mjz  
Enclosure