

MANCELONA PUBLIC SCHOOLS

**Board of Education
UNAPPROVED Minutes of Organizational and Regular Meeting
July 8, 2008**

Present: Avery, Derrer, Harden, Moser, Nothstine, Ross
Absent: Musselman
Administrators : Clark, Culver, Naumcheff
Central Office Staff: DiRosa, Meeder, Moeke

President Tom Ross called the meeting to order at 5:30 p.m. in the Middle School Media Center.

Avery/Moser approve agenda as presented

YES: 6
NO: 0
Motion carried.

Communications or Expressions from the Public- none

Oath of Office

Superintendent Secretary Ginny Moeke gave the Oath of Office to re- elected Board members Amy Derrer and Frank Moser.

Reorganization

Election of Officers

Superintendent DiRosa entertained a motion for Board President.

Avery/Moser nominated Tom Ross for President

No further nominations, nominations closed.

Harden/Derrer elect Tom Ross as Board President

YES: 6
NO: 0
Motion carried.

President Ross asked for nominations for Vice-President

Ross/Avery nominated Amy Derrer for Vice-President

No further nominations, nominations closed.

Moser/Harden elect Amy Derrer as Board Vice-President

YES: 6
NO: 0
Motion carried.

President Ross asked for nominations for Secretary

Avery/Harden nominated Kim Musselman for Secretary

No further nominations, nominations closed.

Derrer/Moser elect Kim Musselman as Board Secretary

YES: 6
NO: 0
Motion carried.

President Ross asked for nominations for Treasurer
Ross/Derrer nominated Bill Avery for treasurer
No further nominations, nominations closed.
Derrer/Moser elect Bill Avery as Board Treasurer

YES: 6
NO: 0
Motion carried.

Meeting Schedule for 2008-2009

President Ross suggested meetings be held on the second Tuesday of the month. He questioned the start time. Bill Avery said the Board graciously changed the start time last year to accommodate his time conflicts which he no longer has. Thus, he would support a start time of 4:30 p.m. Cathy Harden questioned if that would be a practical time for Frank. Frank replied 4:30 worked well for him in the past.

Avery/Derrer to schedule the 2008-09 Board meetings for the second Tuesday of each month, with a start time of 4:30 p.m. (June meeting will be on the 16th, 2009)

YES: 6
NO: 0
Motion carried.

Designate school depositories

Moser/Derrer to designate National City Bank, Michigan School Liquid Asset Fund Plus, Traverse Bay Area Education Credit Union and Alden State Bank as school depositories

YES: 6
NO: 0
Motion carried.

Designate persons authorized to sign checks, contracts, agreements and purchase orders

Avery/Moser to authorize the Treasurer of the Board, Superintendent and Business Manager to sign checks on district accounts; the President and Secretary of the Board and the Superintendent to sign contracts; the Superintendent to sign agreements and the Superintendent or his designee to sign purchase orders

YES: 6
NO: 0
Motion carried.

Designate legal counsel

Moser/Ross to designate Thrun Law Firm, P.C. and Clark-Hill as the district's legal counsel

YES: 6
NO: 0
Motion carried.

Re-establish board committees

President Ross made the following committee appointments:

Finance: Kim, Bill*, Frank
Personnel: Amy*, Tom, Kim
Policy: William Nothstine*, Tom, Catherine
Goals: William Nothstine, Amy*, Frank
Technology: Tom, Bill, Catherine*
Negotiations: Tom, Bill
Communications: Bill
*Chairman

YES: 6
NO: 0
Motion carried

Moser/Avery to appoint Ginny Moeke as recording secretary

YES: 6
NO: 0
Motion carried.

Consent Agenda

Bill Avery made reference to Item C of the Consent Agenda , specifically the Athletic Policy. He said he wanted to stress, again, as he did at last month's meeting, when voting for the policy, members are voting for the principals and the superintendent as they support the handbooks. If a member has a problem with the handbooks now is the time to say so. Frank Moser asked that Item C of the Consent Agenda be voted on separately because he did not review the handbooks.

Avery/Moser to approve consent agenda items, minus Item C: A) Minutes of public hearing and regular meeting June 17, 2008; B) Monthly Finance-GENERAL FUND: 6/17/08- \$11,238.33; 6/24/08- \$157,311.72; 7/1/08-\$21,851.97; SINKING FUND: 6/24/08- \$10,280.00; D) Accept recommendation to hire Stephanie Allen for JV Cheerleading Coach position

YES: 6
NO: 0
Motion carried.

Avery/Derrer

Approve Handbooks for Elementary, Middle School and High School and Athletic Policy for both Middle and High School

Cathy Harden asked if the new principals had an opportunity to look the handbooks over. Both Chad Culver and Joe Clark said they had reviewed them. Bill Avery said it was important, if a principal runs into handbook issues, to address the issues with the Superintendent, who will bring those issues back to the Board. William Nothstine agreed with Cathy, stating it is important the three principals are in agreement with the handbooks. He added he felt there is a rather large escape clause in the athletic policy, a place where it says *in judgment of the superintendent, principal and athletic director*, allowing that they can do whatever they want to do. William asked if it was a problem for anyone else. Superintendent DiRosa said he found in the Due Process section, the appeal process ends with the Board. In the Academic section, the appeal process ends with the Superintendent. Mr. Nothstine said it seemed to him it could be a problem but he did not want to hold everything up. Bill Avery said the district has used the appeal process before and it has worked well. He added he respects the process but not always the results.

Avery	Yes
Harden	Yes
Derrer	Yes
Nothstine	Yes
Moser	Abstain
Ross	Yes

Motion carried.

Correspondence- Superintendent DiRosa said he received a request for a leave of absence and will present it at the next meeting, after it has been reviewed. President Ross said the Michigan Association of School Board's 2008 Delegate Assembly will be in October. Last year he was the Board's voting delegate and would be glad to do so again this year. He asked if anyone else would be interested. Frank Moser said he would be the alternate.

Principals/Superintendent Reports-

Elementary Principal- Trent Naumcheff reported that the custodians are working hard cleaning the classrooms. Mr. Naumcheff said candidates for the open Readiness 4 position have been reviewed and narrowed to three or four. He is looking at July 21 and 22 for interviews.

Middle School Principal- Chad Culver stated he was excited to be here and has visited the building a few times, getting a better understanding of where everything is.

High School Principal- Joe Clark said he was thankful for the opportunity to work in the high school. He added the high school building is looking good so far.

Superintendent- Mr. DiRosa said it has been an exciting week and he has met a lot of nice people. A search is under way for a substitute biology teacher in the high school. The Annual Northern Michigan Schools Legislative Association Dinner will be held July 31 at the Park Place in Traverse City. Mr. DiRosa asked board members to sign up soon so we can RSVP to Char-Em.

Business manager, Shelly Meeder, reported she had good news about the timbering project on the parcel in Helena Township, one of about four parcels the district owns other than the properties our buildings are on. As of this date, revenues from the pine total \$12,388 and \$1,500 for the aspen. After the nine percent fee for forestry services, net to the district is \$12,723. Frank Moser asked what the funds will be used for. Bill Avery said they will be used for computers. Frank asked if the district would still have residual funds in the Forestry Account

for field trips. Bill replied there would still be funds in the account and that just this year's project will be designated for computers. Superintendent DiRosa added that he is encouraged with the plan the Technology Committee came up with. President Ross pointed out the district has three plots of land, all interesting plots. With the help of Lynn Stephens, our forester, our parcels are well managed, unlike some other school districts.

Communications or Expressions from the Public- none

Action Items

Avery/Moser approve Sinking Fund expenditures for the summer of 2008, as presented

Bill Avery pointed out Frank Moser asked about insulation for one of the projects listed. As a result the contractors have been asked to re-bid that item. Bill would like it if the Superintendent looked at the new bids and selected the contractor.

YES: 6
NO: 0
Motion carried.

Avery/Ross sign Co-op Hockey Agreement with the understanding it will not cost the district any money

YES: 6
NO: 0
Motion carried.

Ross/Harden approve NEOLA new/revised/replacement policies, as presented

President Ross reminded board members they have had the NEOLA materials since last month.

YES: 6
NO: 0
Motion carried.

Avery/Moser approve budget reduction proposals, as presented

Bill Avery stated the reductions total \$97,000 and he thinks it is a small down payment for where the district is headed for.

YES: 6
NO: 0
Motion carried.

Moser/Harden post elementary social worker position at .75 FTE, with the superintendent to have the authority to restore position to 1.0 FTE

Superintendent DiRosa said the current full-time position is open due to retirement. At this time he would like to reduce the position to .75 FTE and post it. Bill Avery said he is leaning with a previous superintendent's thoughts, that the position may need to go away for cost-saving reasons. He said those in education have strenuously lobbied for the position so he will support it although he is not personally for it.

YES: 6
NO: 0
Motion carried.

Avery/Ross approve agreement with Trimble Consulting

Superintendent DiRosa stated the agreement was a renewal, at the same cost as the 2007-08 agreement. Bill Avery added that at the Finance Committee meeting July 7 everyone agreed the services provided are immeasurable.

YES: 6
NO: 0
Motion carried.

Items for Future Consideration- Bill Avery reiterated that the budget has been projected based on the State's proposed per-pupil increase, which means nothing. He said the Board has to be financially responsible and may have to make cuts again, depending on what we hear from the State and student count. Cathy Harden mentioned she heard news about a recent court decision regarding Headlee and wondered if anyone heard it or knew more about it. Frank Moser commended Elizabeth VanPate and Bryce Kennedy for the fantastic job on the new website. Bill Avery added that it is a website the Board can be proud of.

Avery/Ross take a ten minute break before going to closed session for attorney/client communication, at 6:26 p.m.

YES: 6
NO: 0
Motion carried.

Avery/Derrer return to open session at 7:02 p.m.

YES: 6
NO: 0
Motion carried.

Avery/Moser approve minutes from closed session

YES: 6
NO: 0
Motion carried.

Ross/Moser allow the Superintendent to execute separation agreement as needed.

Avery Yes
Harden Yes
Derrer Yes
Ross Yes
Nothstine No
Moser Yes
Motion carried.

Avery/Moser to adjourn the meeting at 7:10 p.m.

YES: 6

NO: 0

Motion carried.

Respectfully submitted,

Ginny Moeke
Recording Secretary