

Content, Skills, and Assessment Map

Teacher: Heather Janik	School: Mancelona Middle School	Grades: 5	Computer 5 (Rotation 1)
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WEEK	CONTENT	SKILLS	ASSESSMENT	METS 3 rd -5 th Grade
1	1. Course Introduction	1. Intro to Class Expectations 1. Set a goal for self	Handout Teacher Observation	None
2	1. Acceptable Use of Computers 2. Keyboarding Introduction	1. How to log into the computers 1. Purpose of logging in to individual accounts. 2. Keyboarding Video: demonstrate proper ergonomics	Teacher Observation	1.b.3 1.b.2
3	1. Computer Hardware 2. History of computers	1. Identify parts of a computer 1. Input and output devices 2. See the evolution of computers and discuss how they have changed/ improved.	Handouts Construct a paper computer	1.b.4 1.b.1 3.a.4 1.a.1 1.a.2
4	1. Examine the Desktop 2. Begin Microsoft Word	1. Identify the parts of a screen by name/ meaning. 2. Identify parts of the window	Handout	3.a.1
5	1. Continue examining Microsoft Word	1. Write a story: learn to use elements of the toolbars; able to use teacher as a resources	Rubric	3.a.1 3.a.2
6	1. Microsoft Word	1. Write a second story: use elements from rubric; work independently.	Rubric	4.b.1 3.a.1 3.a.2 3.a.3
7	1. Microsoft Word 2. Flat Stanley	1. Evaluate story 2 2. Use the Flat Stanley web-site to find information.	Rubric Microsoft Word Quiz Handout	1.b.8 5.a.1
8	1. Microsoft Word	1. Write a business letter	Teacher Observation	3.b.1 4.a.1
9	1. Microsoft Word 2. Self-Evaluation of performance in class	1. Finish letter and prepared to be mailed 2. Complete goal sheet and predict grade for class.	Final Hard Copy Handout	3.a.1 1.b.8 none

Teacher: Heather Janik	School: Mancelona Middle School	Grades: 5	Computer 5 (Rotation 2)
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WEEK	CONTENT	SKILLS	ASSESSMENT	METS 3rd-5th Grade
1	1. Course Introduction 2. Review 1 st Marking Period	1. Refresher on Class 1. Expectations 1. Set a goal for self 2. Computer Vocabulary	Handout Teacher Observation Handout	None 1.b.1
2	1. Student E-mail	1. Gaggle: Student e-mail accounts.	Handouts E-mail Quiz	2.b.1 2.b.5 4.a.1
3	1. Internet Safety	1. Meet Wizzywigs 1. Talk about Comfort Levels on the Internet 1. E-Mail Safety 1. Online Behaviors	Class Discussion Handouts Internet Safety Quiz	1.a.3 2.b.2 2.b.4 4.a.1
4	1. Internet Safety	1. Cyber Citizens 1. Instant Messaging 1. IM Language and Emoticons 1. Cyberbullying	Handouts Class Discussion	1.a.1 1.a.2 2.a.1 2.b.1 2.b.4 2.b.5 4.a.1
5	1. Internet Safety	1. Acceptable Use Policy 1. Rating Web-Sites 1. Internet Searching	Handouts Class Discussion	1.b.7 2.b.2 2.b.3
6	1. Internet Safety	1. Privacy Issues 1. Key to Cyberspace and Rules	Handout Class Discussion Student Generated Rules	2.a.1 2.b.1 2.b.4 2.b.5
7	1. Internet Safety	1. Imagine the Future 1. Online Predators 1. License to Surf	Handout Class Discussion Online Quiz = License	1.a.1 1.a.2 2.c.1 2.b.5 2.b.2

8	1. Digital Photography	1. Learn how to use a digital camera. 1. Insert pictures to Word Document, saved in a shared access folder	Handout Teacher Observation	3.a.2 3.a.1 3.a.3
9	1. Digital Photography 2. Self-evaluation of performance in class	1. Edit photo 1. Create a class project 2. Complete goal sheet and predict grade for class	Final product for class project Teacher Observation Handout	3.b.1 3.a.1 3.b.3 3.a.4