

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
September 12, 2017

Present: Cook, Musselmen, Derrer, Ackler

absent: Thompson, Ross, MacQuarrie

Central Office Staff: DiRosa, Meeder and Phillips

Vice President Derrer called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda

Cook/Musselman approve the agenda as presented

YES: 4

NO: 0

Motion carried.

Citizens Comments- None

Consent Agenda

Cook/Ackler to approve the Consent Agenda Items:

- A. Minutes of the regular meeting held on August 8, 2017
- B. Monthly Finance
Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 8/8/2017 - \$59,676.40; 8/22/2017 - \$122,537.02; 8/24/2017 - \$319.96; 9/5/2017 - \$82,518.66; **SINKING FUND:** \$53,852.00
- C. Accept recommendation to hire Marie Kinsler as the 7th grade volleyball coach.
- D. Accept recommendation to hire Alex Holcomb as the 8th grade co-volleyball coach
- E. Accept recommendation to hire Amy Kler as an Elementary Assistant.
- F. Accept resignation letter from Dale Thomason as the PT HS math teacher.
- G. Accept recommendation to hire Lorie Reeves as a Middle School Assistant.
- H. Accept recommendation to hire Katherine Theisen as the Middle School Special Ed Teacher
- I. Accept recommendation to hire Krista Lavelly as the ES 1st grade teacher
- J. Accept resignation letter from Kim Raymond as the ECSE position.
- K. Approve medical leave for Nean Smith for the 2017-2018 school year.
- L. Accept letter of resignation from Jeff Brey as the HS woodshop teacher.

YES: 4

NO: 0

Communities in Schools: Amy Burk announced the CIS after school programs kicked off today and the transportation will start October 2, 2017. Mrs. Burk stated that the College Fair will be held October 11, 2017 for all juniors and seniors in the surrounding areas. Mrs. Burk stated the CIS program is looking for volunteers to mentor our middle school students.

Principals Report: Tina Frollo stated that there has been a lot of beginning of the year preparation with having 2 great days of professional development with teachers and assistants. Mrs. Frollo announced

that there was a great turn out for Meet the Teachers night. Mrs. Frolo stated that students are starting their AIMS Web testing along with NWEA testing. Mrs. Frolo announced that the fall carnival will take place September 29, 2017 with outside activities. If it rains, the carnival will be rescheduled for October 6, 2017. Larry Rager stated professional development days went very well and enjoyed meeting all the teachers. Mr. Rager stated that Meet the Teacher Night went well with a good turnout. Mr. Rager announces the hiring of Kathy Theisen as the middle school special education teacher, Tony Cutler as the middle and high school media teacher as well as Mindy Gersch and Lorie Reeves as middle school assistants. Mr. Rager stated he is working on getting to know all the students' names. Trent Naumcheff stated it has been a nice start to the new school year as the high school principal. Mr. Naumcheff announced that the class schedules have been distributed early however will continue to refine. Mr. Naumcheff stated that we are still in the process of hiring a woodshop teacher to replace Mr. Jeff Brey and a math teacher to replace Mr. Dale Thomason. Mr. Rager announced that fall sports are up and running with football season winding down. Mr. Ackler asked where we would place the students if there were no woodshop class. Mr. Naumcheff stated he did not want to see the program eliminated however, in that case the students would absorb into other classes.

Superintendent report: Mr. DiRosa thanked the principals for all the great work they did over the summer to prepare for the building transition in the 2017-2018 school year. Mr. DiRosa announced that Mike Washburn will be here for the October board meeting to go over goal setting. Mr. DiRosa stated that pupil count is at 977, up from last year of 968, which is a good place to be as the budget is in the red at 945 students. Mr. Ackler asked how starting the school year one early was perceived. Mr. DiRosa stated he had not heard one way or the other.

2016-2017 Audit Report: Business manager, Mrs. Meeder stated that Baird, Cotter & Bishop performed our annual audit the week of July 24th. Mrs. Meeder stated the preparation for the audit takes a team effort: all central office staff, Ed McCarty, Jessica Meyers, Kristin Witt, Brian Skop and Bryce Kennedy. The auditors review documentation that they request ahead of time such as invoices, deposits, food service applications, payroll detail, grant related transactions, inventories and sporting event gate receipts. Mrs. Meeder handed out copies of the audit and reviewed the tabbed schedules. Mrs. Meeder stated the actual ending general fund balance is \$1,882,478 which means the revenues were greater than our expenses by \$118,551 which is just over 1% of our total revenues. Mrs. Meeder indicated that food service ending fund balance is \$151,475, an increase of \$22, 045 from last year and daycare added \$36,985 to the fund balance to end with \$190,901.

Items for Future Consideration: Mr. DiRosa stated that Mike Washburn will be here on October 10, 2017 at 3:30 for our goal setting session.

Adjournment

Musselman/Cook To adjourn the meeting at 4:49.

Yes: 4

No: 0

Motion carried.

Respectfully submitted,



Laurie Phillips, Recording Secretary



Kim Musselman, Secretary