

**MANCELONA PUBLIC SCHOOLS**  
**Board of Education**  
**Minutes of Regular Meeting**  
**February 13, 2018**

**Present:** Thompson, Derrer, Ross, MacQuarrie, Ackler, Cook  
**Arrived at 4:40** Musselman

**Central Office Staff:** DiRosa, Hudson, Meeder and Phillips

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

**Approval of Agenda**

**Cook/Ackler** approve the agenda as presented

YES: 6

NO: 0

Motion carried.

**Citizens Comments-** No comments were made.

**Consent Agenda**

**Cook/McQuarrie**

to approve the Consent Agenda Items:

A. Minutes of the regular Organizational meeting held on January 9, 2018;

B. Monthly Finance:

1. Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND: 1/9/2018-\$126,289.88; 1/18/2018-\$54,058.04; 1/30/2018-\$81,692.05; 2/5/2018-\$33,404.84**  
**SINKING FUND: 1/30/2018-\$5.74**

C. Accept a letter of resignation from Terry Wheeler as the track coach.

D. Accept recommendation to hire Kevin Lavanway as the varsity baseball coach

YES: 6

NO: 0

Motion carried.

**Communities In Schools** –Lori Harvey stated that CIS attendance is improving at all three schools. Ms. Harvey handed out and reviewed the annual report. Amy Burk stated that CIS is in the fifth year of the 5 year 21<sup>st</sup> Century grant. Mrs. Burk announced that she has submitted a Letter of Intent to apply for the new 21<sup>st</sup> Century grant.

**Principal's report:** Trent Naumcheff introduced Brittany Bradley, Student Council Representative. Ms. Bradley reviewed the changes to the dress code in the high school handbook, stating it reflects a more modern dress code. Mr. Naumcheff asked the board to review the changes and consider adopting them at the March Board meeting. Burt Thompson asked if it will replace the old handbook. Mr. Naumcheff stated it would. Tina Frollo announced that the Penny War was a success raising \$1922.07 and the total for the building was \$2,700. Mrs. Frollo stated that for the K-3 reading law there are different tiers of support, one being the Monthly Magic Hour as well as weekly tutoring. Mrs. Frollo also stated that

there are daily interventions with teachers as well as in home support plans for current 1<sup>st</sup> graders. Mrs. Frollo indicated that a survey will be sent out to see how things are progressing. Mrs. Frollo announced that a few of the teachers have participated in the Demonstration Professional Development 2 days a month with observations in the school to see how we are implementing in the classroom. Dale Ackler asked what the response is for the after-school tutoring. Mrs. Frollo stated that initially there were 20 students and that has increased to approximately 60 students. Larry Rager stated that 3 teachers returned from RAD Professional Development and will be discussing the implementation. Mr. Rager stated that Geography Night was held and well attended by parents and students. Mr. Rager announced that ELA will hold a winter benchmarking celebration with ice cream being served. Mr. Rager stated that the band is getting ready for the festival in Petoskey. Mr. Rager handed out the NWEA math data for the Boards review and stated that we are waiting on the NWEA English data results. Trent Naumcheff shared with the Board an information letter regarding dual sports policy as well as a sample of the dual sport contract. Dale Ackler expressed concern about student grades and coaching strategies as well as if a student misses practice in a sport he/she may excel at to attend a different sports practice will he/she still be allowed to play in the first sport. Mr. Naumcheff indicated that the student will identify a primary sport as the student's priority. Mr. Naumcheff also reminded that this is a pilot program that will have to be monitored. Kim Clark and Naomi Sponable presented a school improvement program which is a data-driven intervention. Mrs. Clark stated NWEA in math, Language Arts and reading data can be used to assess the student's location on the learning continuum. Naomi Sponable stated there currently is 27 minute seminars that meet after lunch and students are divided into groups and rotate on a 3-week basis. Naomi Sponable indicated rewards will be given. Kim Clark stated they looked to Amy Bernthal and Joleen McCain for insight and they have been leaders in putting together a successful program.

**Superintendent's Report:** Mr. DiRosa stated that the interventions to raise student achievement led by administration with assistance/partnership from Communities in Schools, thanks to Amy Burk and Lori Harvey. Mr. DiRosa announced that the Governors state aid budget proposes a \$240.00 increase per student and hopes the budget to be complete by June. Mr. DiRosa stated parent teacher conferences will be held March 1<sup>st</sup> with a half-day for students. Mr. DiRosa announced that Mike Washburn will be here on April 10<sup>th</sup> at 3:30 for the superintendent evaluation. Mr. DiRosa stated that Amy Derrer will be running the March Board meeting. Jerry Cook asked about the law the State passed regarding the library. Mr. DiRosa stated the standard law was written in 1975 and believes there will be updated information from the state soon. Amy Derrer acknowledged that we are in need of sub bus drivers and also asked about food service workers. Mr. DiRosa stated we are very short for drivers and Chartwells is in the process of finding workers. Amy Derrer asked how are we doing with custodians. Mr. DiRosa stated that there will be two retirements in June.

**Citizen Comments on Action Items - None**

### **Action Items**

**Leave Request by Teacher:** Mr. DiRosa stated it is clear that a request to the Board of Education is required. Burt Thompson stated Mr. Southwell was requesting a 2 year leave due to a commitment in another country. Tom Ross stated that 2 years is a long time to be gone but applauds the effort. Burt Thompson also agreed that 2 years is a long time and not in the best interest of the students. James MacQuarrie asked if this has ever been requested in past years. Mr. DiRosa stated not for this length of time and not for a person to take another job. Mike Southwell stated the contract states a person can request a one year leave and then file for an extension so he would like to change his request to the one year leave. Burt Thompson thanked Mr. Southwell for his time with the District and wished him well.

Thompson/Ross to not approve the request for leave

Yes: 7  
No: 0  
Motion Carried

**General Fund Budget Amendment:** Shelly Meeder distributed the budget amendment. Mrs. Meeder stated since the original adoption of this budget last June, there has been an improvement to the bottom line of approximately \$116,000. Mrs. Meeder stated that we are now proposing an amendment to the budget with the revenues that exceed expenditures by \$7,492. Mrs. Meeder announced that the positive change comes from increase an of 33 students from the number originally budgeted. Mrs. Meeder also announced that grants attribute to increase to the revenues as well as expected. Mrs. Meeder indicated with the additional revenue, we were able to increase expenditures for curriculum enhancement items as well as infrastructure improvements.

Ackler/Musselman to approve the Budget Amendment as presented

Yes: 7  
No: 0  
Motion Carried

**Bus purchase:** Mr. DiRosa stated we received three quotes for the bus purchase of two buses. The International bid is lower.

Musselman/Ackler to approve the bus purchase

Yes: 7  
No: 0  
Motion Carried

**Items for Future Consideration:** Mr. DiRosa stated that Mike Washburn will be on April 10, 2018 and Burt Thompson will not be attending the March 13<sup>th</sup> Board meeting.

**Adjournment**

Ross/Cook Adjourn to closed session 5:25

Yes: 7  
No: 0

Respectfully submitted,



Laurie Phillips, Recording Secretary



Kim Musselman, Secretary