

**MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
December 12, 2023**

Present: Thompson, Derrer, Musselman, Clark

Absent: Ackler, Ross, MacQuarrie

Central Office Staff: DiRosa, Phillips, Meeder

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda

Musselman/Clark approve the agenda

YES: 4

NO: 0

Motion carried.

Citizens Comments- None

Consent Agenda

Musselman/Derrer **Approval of Consent Agenda Items:** Inclusive motion to approve the following:
[Please note: **Any Board Member may request removal of any item(s) from the "Consent Agenda" and that said item(s) may stand alone as an action item(s)**]

- A. Minutes of the regular meeting held on November 14, 2023.
- B. **Monthly Finance:** Approve Accounts Payable checks for the dates and amounts of:
GENERAL FUND: 11/21/2023 - \$25,722.10; 12/5/2023 - \$178,642.06 **SINKING FUND:**
11/21/2023 - \$12,600.00 - 12/5/2023 **BOND FUND:** 11/21/2023 - \$1,368.06
- C. Accept the resignation from Brendan Morris as the boys track coach.
- D. Accept the resignation from Carolyn Woodhams as an elementary teacher.
- E. Accept the recommendation to hire Crystal McDowell as an elementary assistant.
- F. Accept the recommendation to hire Brandy Bradley as the competitive cheer coach.
- G. Accept the recommendation to hire Jacob Kauffman as the high school bowling coach.
- H. Accept the recommendation to hire Sam Day as a bus driver.

YES: 4

NO: 0

Motion carried.

Communities In Schools of Northwest MI: Amy Burk stated the Site Coordinator, Amanda Arsnoe, helped a team of school and Chartwell staff plan the Thanksgiving dinner, 174 adult guests attended lunch with students. Both middle and high school students from the CIS student Wellness teams participated in a student leadership training through the National Youth Leadership Council in November. The Student Wellness Teams will research and implement a health/wellness project at their school for all students. Today, December 12th, CIS will offer a Passport Party event, with activities, sampling food and learn about different cultures. At the high school, Amy Derrer coordinated a tutor to work one on one with students a couple days a week. Mrs. Derrer is working with seniors on completing the FASFA application. High school

students will visit Ferris State University on January 9th. Visits to Lanzen and Lamina will also take place in January. Burt Thompson asked if students have ever visited Lanzen before. Ms. Burk stated yes.

Principal's report: Tina Frollo stated she has completed her visits to the middle and high school and is now making her rounds at the elementary school, building connections and networking. Mrs. Frollo is working with daycare staff to keep communication open and receive feedback. Mrs. Frollo is working with the Steering Committee and getting feedback on the curriculum maps. Mrs. Frollo stated she is working with Shelly Meeder on a schedule of curriculum replacements. Mrs. Frollo indicated she meets with one member of the ISD for leadership planning and one member to work on School Improvement. To follow up on attendance from last month's meeting, Mrs. Frollo stated staff has been contacting parents after the robo-calls have been made and offering incentives for those students with good attendance. Kim Musselman asked if the most absentees are at the elementary school. Mrs. Frollo stated yes, almost at pre-COVID numbers. Bernadette Pletcher stated overall enrollment is 348 and 298 is what we can count. Attendance is shaky; it gets better as the school year progresses. Social Worker, Victoria Buursma is an extra level of attendance follow-up as the counselor, Melanie Griffore, is already sending letters. Incentive offerings are given to those students with perfect attendance. Santa's Workshop is going well; there are many volunteers to help. December 15th is the Winter Music Concert. Mrs. Pletcher stated the week of December 18th will have some exciting daily events for students. Enos Bacon stated enrollment for the middle school is 236. Weekly parent communication has been focusing on discipline trends. Attendance has been the focus in the administration meetings. The Social Worker will be another level of attendance intervention. Pride performance winners will celebrate with a movie at the Bellaire movie theater. Teacher observations are suspended until after the bond construction move. Mr. Bacon thanked Matt Smith in advance, for his leading the middle school move for the bond work. Trent Naumcheff stated he is proud of the middle and high school band students of how they represented the school. Mancelona staff, students and community came together to raise funds for a student that was in an accident and had to spend weeks at Devos Hospital. The Drama Club performed a great dinner theater show for our community. Good participation in sports. Wrestling team has quadrupled in size.

Superintendent Report: Jeffery DiRosa stated he is very proud of students and staff, great events and displayed how great our students are and how supportive our staff is. The elementary building construction is almost complete. The middle school construction will start over the holiday break. Bid pack 5 will begin in January. Thanks to our sponsors, IDI, Triangle and CIS we are able to conduct an Antrim County School Summit at Shanty Creek Resort. Law enforcement from the Antrim County, Michigan State Police, Community Mental Health and representatives from each school district will come together to discuss and strategize solutions on vaping, drugs, attendance and violence. Holiday break will begin after a full day on December 22nd and resume on January 3, 2024.

Citizens Comments on Action Items: None

Action Items

Approve Bid Package 4B and High School Early Package

Scott Jernberg, Triangle, thanked Bernadette Pletcher and the elementary staff for their patience throughout the construction process. Mr. Jernberg reviewed the Bid Pack 4b, boilers, unit ventilators and circular pump. The board members chose to separate the Bid Pack 4B from the HS Early Package.

Clark/Musselman	YES:	4
	NO:	0

Motion carried.

Mr. Jernberg reviewed the High School Early Package, Temperature Control system, grease interceptor and the high school gym. Mr. Jernberg stated that we are under budget and we likely will be able to add other projects to the plan.

Derrer/Ackler Yes: 4
 No: 0
Motion carried.

Items for future consideration: None

Adjournment: 5:07
Musselman/Clark
 Yes: 4
 No: 0
Motion carried.

Respectfully submitted,



Laurie Phillips, Recording Secretary


Kim Musselman, Secretary