

**Manclona Public School - Board of Education
Minutes of the Organizational and Regular Meeting
January 12, 2016**

Present: Ackler, Cook, Derrer, Musselman, Ross, Thompson
Absent: Harden
Central Office Staff: DiRosa, Meeder, Phillips

Superintendent DiRosa called the meeting to order at 4:30 p.m. in the Middle School Media Center.

**Reorganization
Election of Officers**

Superintendent DiRosa entertained a motion for Board President.

Ross/Cook nominated Burt Thompson for President
No further nominations were made.

Musselman/Derrer to close nominations and elect Burt Thompson for President

Yes: 6

No: 0

Motion carried.

Superintendent DiRosa called the question to elect Burt Thompson for President

Yes: 6

No: 0

Motion carried.

President Thompson asked for nominations for Vice-President.

Ross/Ackler nominated Amy Derrer for Vice-President

No further nominations were made.

Cook/Musselman to close nominations and elect Amy Derrer for Vice-President

Yes: 6

No: 0

Motion carried

President Thompson called the question to elect Amy Derrer for Vice-President

Yes: 5

No: 0

Abstained: 1

Motion carried.

President Thompson asked for nominations for Secretary.

Ackler/Cook nominated Kim Musselman for Secretary

No further nominations were made

Derrer/Ross to close nominations and elect Kim Musselman for Secretary.

Yes: 6

No: 0

Motion carried

President Thompson called the question to elect Kim Musselman for Secretary

Yes: 6

No: 0

Motion carried.

President Thompson asked for nominations for Treasurer.

Thompson/Musselman nominated Cathy Harden for Treasurer

No further nominations were made.

Cook/Derrer to close nominations and elect Cathy Harden for treasurer

Yes: 6

No: 0

Motion carried

President Thompson called the question to elect Cathy Harden for Treasurer

Yes: 6

No: 0

Motion carried.

Set the time for Scheduled meetings for February 2016- January 2017

Ross/Musselman to accept meeting start time and dates as presented.

Yes: 6
No: 0
Motion carried.

Designate school depositories and credit cards

Derrer/Musselman to designate PNC Bank, Michigan School Liquid Asset Fund Plus, Alden State Bank, Northwestern Bank, First Merit Bank, 4 Front Credit Union and Fifth Third Bank as school depositories and credit cards

Yes: 6
No: 0
Motion carried.

Designate persons authorized to sign checks, contracts, agreements and purchase orders

Derrer/Ackler to authorize the Treasurer of the Board, Superintendent, Business Manager to sign checks on district accounts; the President, Secretary of the Board, Superintendent to sign contracts; the Superintendent to sign Agreements; the Superintendent or his designee to sign purchase orders; Superintendent to sign credit card accounts

Yes: 6
No: 0
Motion carried.

Legal Counsel

Cook/Musselman to designate Clark Hill, P.L.C. and Thrun Law Firm, P.C. as the district's Legal Counsel

Yes: 6
No: 0
Motion carried.

Re-establish board committees

Ross/Ackler to maintain committee members as currently assigned.

Yes: 6
No: 0
Motion carried

Recording secretary

Musselman/Cook appoint Laurie Phillips as recording secretary

Yes: 6
No: 0
Motion carried.

Approval of Agenda

Ross/Musselman approve the agenda as presented

Yes: 6
No: 0
Motion carried.

Citizens Comments- No Citizens comments

Consent Agenda

Cook/Musselman to approve the consent agenda items: Minutes of the regular meeting held on December 8, 2015;

- A. Minutes of the regular meeting held on December 8, 2015
- B. Monthly Finance
 - Approve Accounts Payable checks for the dates and amounts of:
GENERAL FUND: 12/29/2015-\$123,804.42. SINKING FUND:
12/29/2015 - \$142.83
- C. Approve recommendation to hire Eric Segula for the kindergarten position.
- D. Accept recommendation to permanently hire Kristy Croad and Jennifer Schrader as preschool teachers.
- E. Accept recommendation to hire Terry Schram as the Varsity Softball Coach.

F. Accept letter of resignation from Leslie Farmer as the kindergarten teacher.

Yes: 6
No: 0
Motion carried.

Communities In Schools of Mancelona- Pami Sprague indicated that the High School focus is on college, career and life readiness. The High School has received a Reach Higher Grant which is providing incentives to complete FAFSA and college applications. Ms. Sprague also stated that the Middle School and High School assistants are administering the MiPHY, which is free through Michigan Department of Education. The MiPHY is a voluntary online survey and Mancelona Public Schools, grades 7, 9 and 11, have been participating for the last 8 years. The data collected is used to provide counseling for students that feel they have no support from the community or schools. Ms. Sprague also stated 9th through 12th graders had the opportunity to meet with a college panel of 22 last year seniors who gave them advice on filling out forms for financial aid, informed them of different scholarships available and answered any questions they may have had.

Principal Report – Trent Naumcheff thanked the board for hiring the new kindergarten teacher as well as hiring the two long term substitute teachers for GSRP. Mr. Naumcheff stated the AIMSweb testing is finishing up and on January 29th there will be a professional development day and this data will be reviewed. Mr. Naumcheff also indicated that report cards will be going out on February 5, 2016. Mr. Naumcheff announced that the Penny Wars will be held the January 25th through January 28 and Wertz Warriors will be here on February 4, 2016.

Tina Frollo stated that the 6th grade students graduated from the D.A.R.E program. Mrs. Frollo stated that the 5th and 6th grade students were involved in “growing up talks” and “healthy relationships” talks for the 7th grade students. Mrs. Frollo indicated that the AIMSweb fluency testing happened today January 12, 2016 and the MiPHY will take place on January 22, 2016. Mrs. Frollo stated that the NWEA assessments will be the end of January into February. Larry Rager thanked the Board of Education for their services. Mr. Rager introduced Michelle Dingman, Pami Sprague, and Naomi Sponable for a presentation. Pami Sprague discussed REAP, Respectful, Engaged, Appropriate, Prepared. Ms. Sprague stated that this is data driven decision making and students were encouraged to participate when framing this plan. Ms. Sprague said Robocalls, letters home, communication with parents and incentives helped with the Attendance Initiative. Michelle Dingman discussed Plato stating that 30 students are enrolled and with the help of Mrs. Derrer, and Ms. Jones there are 5 hours a week of CIS Academic Coaching. Mrs. Dingman indicated that 44 students are enrolled in DE English, DE Math, DE Psychology and 59 students are enrolled in the Career Tech Center. Naomi Sponable discussed Success Seminars and Mrs. Sponable stated that on the analysis of NWEA data, students were categorized based on Math and English MAP scores. Mrs. Sponable stated that she prepares materials to be covered in English Seminar Classes with 3 seminars working on language, basic reading and writing skills with 1 class for special education and Karen Malloy is the math coach where 3 seminar classes are on rotation of basic math skills and 1 class for special education. Mrs. Sponable stated that Final Placement is based on academic analysis, 9th grade Pre-Algebra, 11th grade SAT preparation, 9th – 12th grades Student Council 9th – 12th grades STEM enrichment and Academic Coaching. Mrs. Sponable indicated that Free Seminar is a reward for students passing all classes with greater than 73%. These scores are checked every Monday morning. Mrs. Sponable also stated that the Free Seminar activities are planned by the Student Council. Burt Thompson questioned the students reactions from this plan and Pami Sprague stated that the biggest complaint was the students felt they were missing out on time to do homework.

Superintendent's Report- Superintendent DiRosa thanked Pami Sprague, Michelle Dingman and Naomi Sponable for their presentation. Mr. DiRosa reminded of the March 8, 2016 board meeting at 4:30 with the Superintendent's Evaluation at 3:30. Mr. DiRosa also stated that March 8, 2016 is also Election Day. Mr. DiRosa asked for everyone's attendance on February 16, 2016, 6:00 p.m. at the Mancelona Township Hall for discussion of the Sinking Fund and the 18 Mill renewal, we will be mobilizing the yes vote. Mr. DiRosa stated that the Teacher Association will be funding the postcards and postage. Mr. DiRosa announced that the Finance Committee is scheduled to meet in February for the budget amendment.

Board of Education Appreciation-Superintendent DiRosa thanked the Board of Education for their commitment, dedication and hard work to Mancelona Schools and students. Mr. DiRosa also handed out to each member a Certificate of Appreciation. Mr. Naumcheff showed a presentation that was put together by Students to honor the Board of Education.

Items for Future Consideration- None


**Adjournment
Cook/Musselman**

To adjourn the meeting at 5:31

**Yes: 6
No: 0**

Respectfully submitted,


**Laurie Phillips
Recording Secretary**


**Kim Musselman
Board Secretary**